

**MINUTES OF THE  
GOVERNMENT OPERATIONS and POLITICAL SUBDIVISIONS  
INTERIM COMMITTEE**

Wednesday, May 18, 2011 – 9:00 a.m. – Room 30 House Building

**Members**

Sen. Peter C. Knudson, Senate Chair  
Rep. Kraig Powell, House Cochair  
Rep. R. Curt Webb, House Cochair  
Sen. Margaret Dayton  
Sen. Scott K. Jenkins  
Sen. Ross I. Romero  
Rep. David G. Butterfield  
Rep. Rebecca Chavez-Houck  
Rep. Rebecca P. Edwards  
Rep. Janice M. Fisher  
Rep. Julie Fisher  
Rep. Brad J. Galvez  
Rep. Richard A. Greenwood  
Rep. Keith Grover  
Rep. Brian S. King  
Rep. David Litvack

Rep. Curtis Oda  
Rep. Lee B. Perry  
Rep. Jeremy A. Peterson  
Rep. Douglas Sagers  
Rep. Mark A. Wheatley  
Rep. Carl Wimmer

**Members Absent:**

Rep. Stephen E. Sandstrom

**Staff Present:**

Mr. Arthur L. Hunsaker, Policy Analyst  
Mr. Joseph T. Wade, Policy Analyst  
Ms. Emily R. Brown, Associate General Counsel  
Ms. Victoria S. Ashby, Associate General Counsel  
Ms. Wendy Bangerter, Legislative Secretary

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at [www.le.utah.gov](http://www.le.utah.gov).

**1. Committee Business**

Chair Knudson called the meeting to order at 9:07 a.m. Committee members and staff were introduced.

Committee members were encouraged to complete the study item survey and return it to staff to be tabulated during the meeting.

**MOTION:** Rep. Powell moved to approve the minutes of the November 17, 2010 meeting. The motion passed unanimously. Sen. Dayton, Rep. Greenwood, and Rep. Grover were absent for the vote.

**2. Open and Public Meetings Training**

Mr. Art Hunsaker, Policy Analyst, provided the required annual training for legislators on the Open and Public Meetings Act.

**3. Presentations by State Agencies Reporting to the Committee**

Mr. Spencer Hadley, Office Administrator, Office of the Lieutenant Governor, distributed a summary overview and gave a presentation that explained the structure of the lieutenant governor's office, its responsibilities, functions, and duties.

Ms. Kim Hood, Executive Director, Department of Administrative Services (DAS), gave a presentation that explained the mission of the office, what services it provides, and what the Committee can expect from DAS during the coming year.

Mr. Jeff Herring, Executive Director, Department of Human Resource Management (DHRM), gave a presentation reviewing areas of responsibility for and accomplishments by DHRM.

#### **4. Policy and Law Related to Committee Areas of Responsibility**

Mr. Joseph Wade gave a presentation on political subdivisions, including the general purposes of political subdivisions and the limited purpose of special service districts and local districts. He distributed "Population and Classification of Municipalities" and "Population and Classification of Counties." He reviewed the various forms of local government.

Mr. Hunsaker distributed and reviewed "Government Operations Subjects" and discussed the general subject areas for which the Committee has oversight and which state agencies coordinate with the Committee.

#### **5. Update: GRAMA Working Group**

Mr. Lane Beattie, Chairman, Government Records Access Management Act (GRAMA) Working Group, gave an update on the efforts of the GRAMA working group. He stated that the most critical issue is determining what is and what is not a record. He explained that they are developing several recommendations and hope to conclude the working group's efforts in early June.

#### **6. 2011 General Session Legislation, H.B. 310, Voter Registration Amendments**

Rep. Kraig Powell summarized 2011 General Session Legislation H.B. 310, "Voter Registration Amendments." He explained the intent of the legislation was to make removing the names of inactive voters from the voter registration rolls more efficient and accurate.

Mr. Hadley shared with the Committee a summary written by Mr. Mark Thomas stating the intent of the Office of the Lieutenant Governor to partner with other states to clean up the voter registration rolls and their commitment to work with the Legislature to follow a proper process to remove inactive voters.

Mr. Scott Hogensen, Chief Deputy Clerk Auditor, Utah County, stated he helped develop the current process to clean up the voter registration rolls. He expressed his desire to further optimize the process.

#### **7. Committee Business/Adjourn**

**MOTION:** Sen. Jenkins moved to adjourn the meeting. The motion passed unanimously. Sen. Dayton and Rep. Greenwood were absent for the vote.

Chair Knudson adjourned the meeting at 11:35 a.m.