

(Draft - Awaiting Formal Approval)

**MINUTES OF THE  
LEGISLATIVE INFORMATION TECHNOLOGY STEERING COMMITTEE**

Tuesday, May 31, 2011 – 8:00 a.m. – Room 450 Capitol Building

**Members Present:**

Sen. Curtis S. Bramble, Senate Chair  
Rep. Bradley G. Last, House Chair  
Sen. Patricia W. Jones  
Sen. Kevin T. Van Tassell  
Rep. Patrice M. Arent  
Mr. Jonathan Ball  
Mr. Ric Cantrell  
Mr. Michael E. Christensen  
Mr. Joe Pyrah

**Absent Members:**

Rep. Ronda Rudd Menlove  
Mr. John M. Schaff

**Staff Present:**

Mr. Mark J Allred, IT Manager  
Mr. Thomas R. Vaughn, Associate General Counsel  
Ms. Chelsea B. Lloyd, Legislative Secretary

**Note:** A list of others present, a copy of related materials, and an audio recording of the meeting can be found at [www.le.utah.gov](http://www.le.utah.gov).

**1. Committee Business**

Chair Bramble called the meeting to order at 8:05 a.m.

**MOTION:** Sen. Van Tassell moved to approve the minutes of the December 6, 2010 meeting. The motion passed unanimously. Sen. Jones and Mr. Pyrah were absent for the vote.

**2. Legislative Information Technology Organization and Responsibilities**

Mr. Allred gave a brief background of the Committee and noted that the two main responsibilities for the Committee include acting as a final decision making body when there are technology-related disagreements among staff and recommending information technology (IT) policy within the Legislature.

Chair Bramble requested a formal list of committee assigned responsibilities and proposed that this be a topic to consider at the next meeting.

Mr. Vaughn explained the decision made by the Committee at its December 6, 2010 meeting, which include offering a six-month extension to the current T-Mobile phone contract, providing new devices to legislators and legislative staff, and providing a stipend for selected rural legislators to obtain cell phone service separately.

Sen. Van Tassell commented that mobile service has improved with the new Android mobile devices, but problems still exist for many legislators in rural areas. He explained that no perfect system exists, but improvements have been made since the transition was implemented.

The Committee discussed mobile phone service contract options for the Legislature.

**MOTION:** Sen. Van Tassell moved to recommend to the Legislative Management Committee that it extend the T-Mobile contract until December 31, 2011 and allow legislators who are unsatisfied with the T-Mobile contract the option to obtain a stipend upon approval of legislative management. In addition, to direct staff to conduct a survey of legislators and legislative staff on mobile phone satisfaction. The motion passed unanimously.

### **3. Legislative Technology Issues:**

Mr. Allred explained that the legislative staff offices and the Senate will be receiving new computers in the near future.

Rep. Arent requested that the survey proposed by Sen. Van Tassell also include an inquiry regarding legislator use of state-issued computers, including legislative staff. Rep. Dougall requested additional questions be added to the survey to include future IT needs from a legislator's point of view.

Mr. Ball explained that adoption of technology is the biggest issue when considering IT within the Legislature.

Mr. Steven Fletcher, Executive Director, Utah Department of Technology Services (DTS), outlined a Request for Proposals (RFP) which researched potential email systems for the state, including the Legislature, state agencies, local cities and counties, and the state judicial branch. He informed the Committee that a new e-mail system would be an extensive undertaking. Mr. Fletcher explained that DTS is in the process of evaluating multiple vendors' bids.

Chair Bramble referred to the 2011 General Session S.B. 3, "Appropriations Adjustments" and asked Mr. Fletcher if this meeting satisfies those requirements in the bill. Mr. Fletcher affirmed that today's meeting will meet the requirement in the legislation.

Mr. Stirling Adams, Mr. Dan Webster, Mr. Rick Fowler, and Mr. Alex Evans, Novell, explained a brief background on Novell, including the recent merger with Attachmate Corporation. Mr. Adams distributed "Novell, Inc. in 2011." Mr. Webster distributed and explained a letter addressed to the Committee outlining an update on the organization, including recent innovations and announcements. They requested the RFP be reissued by DTS to include best-practices and not just a cloud-specific e-mailing hosting requirement, which excludes Novell from responding with a proposed bid.

Mr. Fletcher explained that based on DTS research, hosted cloud technologies solutions would provide the best technology and security for the future of e-mailing services for the State of Utah.

The Committee discussed the presentation and the future of e-mailing services for the Legislature.

Chair Bramble requested that e-mail needs from a legislative perspective be discussed between the House, the Senate, and legislative staff offices to provide options for e-mailing capabilities in the future.

Ms. Sandy Tenney, Chief Clerk, House of Representatives and Ms. Cindy Hardman, DTS, explained their experiences working with DTS on House-related IT issues and commented on the high level of service provided.

**MOTION:** Mr. Cantrell moved to review the proposed e-mail hosting recommendations from DTS in conjunction with the House, the Senate, and legislative staff offices to provide recommendations for legislative e-mail options. The motion passed unanimously. Mr. Pyrah was absent for the vote.

Mr. Allred distributed "Options for Improving Floor and Committee Streaming Media" and "Granicus Proposal for the Utah Legislature." Mr. Johnson explained that Real Player has slowly become obsolete and a replacement is needed.

Chair Bramble requested that more information be collected for streaming capabilities and that this issue be considered at the next committee meeting.

**MOTION:** Sen. Van Tassell moved to have committee staff work with the chairs to research alternative methods for streaming capabilities and to have this information collected through a Request for Information and presented at the next committee meeting. The motion passed unanimously.

The Committee discussed the voting system and proposed that the contract be extended for one year.

**MOTION:** Rep. Dougall moved to renew the contract for the voting system maintenance for one year. The motion passed unanimously.

Mr. Allred explained that the contract for maintenance for the desktop phones expires today, May 31, 2011.

**MOTION:** Sen. Van Tassell moved to extend the maintenance contract for the desk top phones for one year. The motion passed unanimously. Rep. Dougall was absent for the vote.

Mr. Allred discussed options for the availability of the Utah Code on the Legislature's website.

Mr. Allred explained that the website for the Redistricting Committee is in working order. He commented that the drawing tool for the public should be available soon.

#### **4. Other Items / Adjourn**

**MOTION:** Rep. Arent moved to adjourn the meeting. The motion passed unanimously. Sen. Van Tassell was absent for the vote.

Chair Bramble adjourned the meeting at 11:22 a.m.