

(Draft - Awaiting Formal Approval)

**MINUTES OF THE
LEGISLATIVE INFORMATION TECHNOLOGY STEERING COMMITTEE**
Monday, October 17, 2011 – 8:00 a.m. – Room 415 Capitol Building

Members Present:

Rep. John Dougall, House Chair
Sen. Kevin T. Van Tassell
Rep. Patrice M. Arent
Mr. Jonathan Ball
Mr. Ric Cantrell
Mr. Michael E. Christensen
Mr. Joe Pyrah

Absent Members:

Sen. Curtis S. Bramble, Senate Chair
Sen. Patricia W. Jones
Rep. Ronda Rudd Menlove
Mr. John M. Schaff

Staff Present:

Mr. Mark J Allred, IT Manager
Mr. Thomas R. Vaughn, Associate General Counsel
Ms. Chelsea B. Lloyd, Legislative Secretary

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Committee Business

Chair Dougall called the meeting to order at 8:19 a.m. Sen. Bramble and Sen. Jones were excused from the meeting.

MOTION: Sen. Van Tassell moved to approve the minutes of the August 23, 2011 meeting. The motion passed unanimously.

2. Mobile Phone Contract for the Legislature

Mr. Vaughn explained that the current T-Mobile phone contract will expire in December 2011 and recommended that the Legislature address this issue.

MOTION: Rep. Arent moved to extend the current contract until December 2012 and issue a Request for Proposal (RFP) no later than April 2012 for future mobile device needs. The motion passed unanimously.

Mr. Christensen recommend that the Committee provide staff with detailed instructions on what to include in the RFP to be issued April 2012.

Chair Dougall explained that the audio/video streaming and cloud-based email solution RFPs recommended in the August 23, 2011 meeting have been authorized by the Legislative Management Committee, with the winner of the bid likely to be selected this month.

3. Other Items / Adjourn

MOTION: Rep. Arent moved to adjourn the meeting. The motion passed unanimously.

Chair Dougall adjourned the meeting at 8:27 a.m.