

**MINUTES OF THE
COMMISSION FOR THE STEWARDSHIP OF PUBLIC LANDS**
Monday, February 23, 2015 – 12:00 p.m. – Room 250 State Capitol

Members Present:

Sen. David P. Hinkins, Chair
Rep. Keven J. Stratton, Chair
Sen. Jim Dabakis
Sen. Scott K. Jenkins
Rep. Joel K. Briscoe
Rep. Melvin R. Brown
Rep. Ken Ivory

Member Absent:

Rep. Michael E. Noel

Staff Present:

Mr. Leif G. Elder, Policy Analyst
Ms. Tiffany A. Stanley, Policy Analyst
Ms. Cathy J. Dupont, Associate General Counsel
Ms. RuthAnne Frost, Associate General Counsel
Ms. Sara J. Thomas, Legislative Secretary

Note: A list of others present, a copy of related materials, and an audio recording of the meeting can be found at www.le.utah.gov.

1. Commission Business

Chair Hinkins called the meeting to order at 12:21 p.m.

MOTION: Sen. Jenkins moved to approve the minutes of the December 3, 2014, meeting. The motion passed unanimously.

2. Request for Proposals

Mr. Thomas Vaughn, Associate General Counsel, Office of Legislative Research and General Counsel, summarized protected draft Request for Proposals No. 2015-01 (RFP). He explained that the RFP was drafted to request a separate contract for legal consulting services and for relations services, and noted that the RFP provides that one vendor may be awarded both contracts. He responded to questions from the commission regarding the need for separate contracts and the timeline.

The commission discussed the merits of having the potential vendor provide the commission with monthly or quarterly reports of services provided and expenditures made.

MOTION: Sen. Dabakis moved to instruct staff that any contract executed in relation to this RFP include a requirement that the vendor provide all members of the commission with a detailed written report of all services provided and expenditures made, in relation to the RFP, on a quarterly basis.

SUBSTITUTE MOTION: Rep. Ivory moved that upon approval of the RFP, the commission authorize the chairs to negotiate appropriate reporting to commission members not less frequently than quarterly. The substitute motion passed unanimously.

MOTION: Rep. Brown moved to accept the RFP and move forward with the timeline. The motion passed with Rep. Briscoe voting in opposition.

3. Other Commission Business/Adjourn

The commission briefly discussed whether it could create working groups in the future that would use a comprehensive land management bill being proposed by Rep. Noel as a guiding document for their work.

MOTION: Rep. Ivory moved to adjourn. The motion passed unanimously.

Chair Hinkins adjourned the meeting at 12:38 p.m.